

DAY BY DAY GUIDE v1.1

EDUCATION DESTINATION ITINERARY NUMBER ED9999

SAMPLE SCHOOL

Summary of Arrangements

ARRIVAL DATE: Monday 10th June

DEPARTURE DATE: Friday 14th June

TRAVELLERS: 50 students and 5 adults

ROAD TRANSPORT: Coach via Education Destination, single coach

FERRY TRANSPORT: Red Funnel Ferries via Education Destination

ACCOMMODATION: Shanklin Hotel – Full Board with packed lunch each day

ITINERARY ELEMENTS:

- IW Donkey Sanctuary
- Dinosaur Expeditions
- Osborne House
- Brading Roman Villa
- Tapnell Farm Park
- Robin Hill Country Park
- LA Bowl
- iSurf
- Laser Storm
- isleJump

All elements of the itinerary are pre-booked and pre-paid (or will be invoiced) so any queries should be referred to Education Destination.

This itinerary has been shared with Shanklin Beach so they are aware of arrival and departure times and so can plan meal service around these.

Whilst we have suggested meal times to accommodation, these may be negotiable – discuss with accommodation on first arrival. We have also suggested times and places to grab packed lunches in-between activities but this is only a guide and is completely at your discretion.

Monday 10th

ANY SPECIAL REQUIREMENTS TODAY?

- Packed lunch or alternate provision for the journey in disposable packaging
- Clothing suitable for outdoor activities considering prevailing weather conditions

08:30 – Coach Transfer

Coaches will meet at school ready to depart at 08:30. Driver has “Karen Paddock, 07980 978249” as contact. The coach operator is XYZ Travel, an island-based company. The vehicle will be branded “XYZ Travel” or “Education Destination”.

11:00 – Ferry Crossing

Booking reference 99999999 for the coach plus all passengers and 88888888 for a car on the 11:00 crossing from Southampton. **If for any reason you or the ferry are running late, please call 01983 216200 to tell us your actual departure time. We can then inform the venues and if possible adjust your timings or itinerary.**

You will need to leave the coach during the crossing and make your way to a passenger lounge. Leave your belongings on the coach EXCEPT for packed lunches which you should eat on board.

09:30 – IW Donkey Sanctuary

You will be met by a site staff member and given an introduction. You will be asked to break into smaller groups with at least one staff member supervising each group for some round-robin activities where you will get up close and personal with these lovely animals!

Remind children to use hand sanitizer after handling animals or their food, and then one more time for everyone before departing! They are to be found all around the sanctuary, as well as handwashing sinks.

16:30 – Coach transfer to accommodation

Meet your coach back at the car park for the short journey to Shanklin Beach where you will be checked in before dinner.

DINNER – requested for 18:00

19:15 – Coach Transfer

20:00 – LA Bowl

We have pre-booked two games per student at LA Bowl in Ryde. **This has been pre-paid on Isle of Wight Bowling Ltd’s invoice number 9999.**

21:30 – Coach transfer to accommodation

Tuesday 11th

ANY SPECIAL REQUIREMENTS TODAY?

- Collect your packed lunches before leaving accommodation
- Clothing suitable for outdoor activities considering prevailing weather conditions
- Sun cream / hats
- Sturdy, ideally waterproof footwear for the beach fossil hunt
- If possible, a change of socks and shoes in case feet get wet (they shouldn't!)
- For surfing in the evening, swimwear and a towel are required. Protective footwear is recommended (eg. old pair of trainers) but not essential

BREAKFAST – requested for 08:00

09:15 - Coach departs

10:00 – Dinosaur Expeditions

This is a two-part experience starting with a visit to the Dinosaur Farm to meet with your guide paleontologist for the day. There will be an age-appropriate introduction to the area and the fossils found here, and some round-robin activities to undertake. Teachers will be asked to supervise activities in small groups.

Then it's back onto the coach to head down to a local beach where, after a safety briefing, you will get to look at real dinosaur footprint casts and search for your own fossils under expert guidance.

PACKED LUNCH – we suggest asking the guide to allow time for lunch at the end of the session. If the weather is not conducive you can eat on the coach.

13:00 – Coach transfer

13:30 – Osborne House

The coach will drop you off in a live car park close to the main entrance. Be aware of moving vehicles.

At the end of this document is a permit covering your visit. The lead teacher should check in at the ticket office with this permit number **99999999** whilst the group waits nearby.

You have a **Discovery Visit** (Waiting on Hand and Foot with Mrs Pilkington) booked for 14:00 so this needs to be your first port of call. Double-check with site staff where/when to assemble.

Straight after the Discovery Visit you have a tour of the house scheduled for 15:15.

16:45 – Coach transfer to accommodation

DINNER – requested for 18:00

19:00 – Coach transfer

19:30 – iSurf

A surfing lesson on the beach at Sandown!

To save time on arrival please students please be wearing swimwear underneath normal clothes if possible. They will need to bring a **towel** and some **warm clothes** for afterwards having been in the sea. We suggest **not** bringing any valuable items unless your colleagues don't mind being responsible for them.

Footwear is recommended but not essential – the beach is sandy but there can be the occasional stone or rock underfoot.

On arrival the coach will drop you as close as possible to the iSurf hut, which is situated behind the Sundial Café where the road sweeps round to the left at the end of the esplanade.

You are expected at 19:15 for a 19:30 start. The session will last around 90 minutes, then you'll have a bit of time to change and maybe explore the beach before the coach arrives. In good weather there's usually a couple of cafes open nearby for an ice cream or a cone of chips!

21:30 – Coach transfer to accommodation

Wednesday 12th

ANY SPECIAL REQUIREMENTS TODAY?

- Collect your packed lunches before leaving
- Clothing suitable for outdoor activities considering prevailing weather conditions
- For JR Zone in the evening, clean socks / tights are required

BREAKFAST – requested for 08:00

09:00 – 09:15 - Coach departs

10:00 – Brading Roman Villa

The coach will drop you off onto a pavement along a main road. Be aware of moving vehicles. Take packed lunches with you and assemble in an orderly fashion roadside.

Follow the walking directions shown on the map below, bearing in mind that virtually the whole way is a roadway without pavement so single file is probably best. It is entirely possible that Spencer will come down and meet you but if not, make your way to the villa and ask for Spencer at reception. He won't be far away and will lead you through the visit.

Be sure to leave some time before departing for a packed lunch.



13:30 – Coach transfer

Please meet the coach in the same place you were dropped off – allow sufficient time to get to the coach.

14:00 – Tapnell Farm Park

Please check in at reception and remind them that you have a 'Talk with Tom' scheduled. Agree the time and location for this, and the remainder of the time is to explore and have fun!

16:30 – Coach transfer to accommodation

DINNER – requested for 17:30

18:15 – Coach transfer

19:00 – Laser Storm at JR Zone

With professional DJ handling the music and announcements. Don't forget clean socks / tights to be worn please. We also recommend long sleeves and legs covered if possible to help avoid possible abrasive injuries on the slides etc.

21:30 – Coach transfer to accommodation

Thursday 13th

ANY SPECIAL REQUIREMENTS TODAY?

- Collect your packed lunches before leaving
- Clothing suitable for outdoor activities considering prevailing weather conditions

BREAKFAST – requested for 08:00

09:15 – Coach departs

10:00 – Robin Hill Country Park

You will be dropped off in a live car park so care should be taken when alighting the coach. Take lunches with you.

Please assemble the students outside the main entrance whilst an adult checks in. Your booking reference is **9999**. Please take note of instructions given by site staff and check the notices for special event timings.

16:30 – Coach transfer to accommodation

DINNER – requested for 18:00

~~19:00~~ – 19:15 Coach transfer

20:00 – isleJump

We have reserved a private session for you at isleJump between 20:00 and 21:00. Please ensure that a waiver form has been completed for each student (copy attached – you may sign in loco parentis but unfortunately they do insist on one per student). We will try to get these from you earlier in the week and across to isleJump so that they can be pre-entered to speed up checkin.

21:15 – Coach transfer to accommodation

Friday 14th

ANY SPECIAL REQUIREMENTS TODAY?

- Pack all luggage and check under beds for anything left behind!
- Collect your packed lunches before leaving

BREAKFAST – requested for 07:30

09:15 – Coach departs

You are on the 10:30 sailing to Southampton from East Cowes so a prompt departure is essential.

EMERGENCIES AND OUT OF HOURS

The nearest hospital with A&E department is approx. 8 miles away: St Mary's Hospital, Parkhurst Road, Newport PO30 5TG

In emergency call **999**

For non-life threatening situations requiring medical attention, call **111**. A trained operator will help you determine the best course of action and refer you to hospital, a GP service or walk-in centre as appropriate. 111 can also be used for dental emergencies.

If you are dependent upon our coach operator for transport, and need emergency transfers out of hours, speak in the first instance to the staff at your hotel.

The nearest pharmacies to accommodation are in the town of Shanklin, approx. 1 mile away, but these are generally open only during high street hours. There is a late night pharmacy at the Sainsbury's superstore in Newport (approx. 8 miles) – check their website for opening hours. Outside these times, 111 will be able to advise.

In the event of a medical emergency, once you have instigated the appropriate action, please inform Education Destination on 01983 216220 so that we may offer any assistance we are able.

Packing List

Please pack bearing in mind that most of the activities planned are outdoors!

In addition to everyday items, students will need to bring:

- A towel for showering
- Sun cream / hats / raincoats as appropriate
- Sturdy (ideally waterproof) shoes for the beach activity
- We also recommend that a refillable water bottle is carried when out and about

EDUCATION VISIT PERMIT

This permit entitles your learning group to free entry to the site listed below at the time and date stated.

We encourage all group leaders to familiarise themselves with their chosen site in advance of their visit. This permit can be used for the group leaders to make a **FREE PLANNING VISIT** to the site and receive 20% off a site guide book. To use, simply show the permit to the property staff and keep it to use again when you arrive with your group. Free planning visits are not available on event days, so please check our [events webpage](#) before visiting.

Please check the details below and contact our Education Bookings Team on 0370 333 0606 if you have any questions. Alternatively, the property can be reached on 01983 200022 .

YOUR VISIT DETAILS:

Visit number:	
Site to be visited:	Osborne House
Visit date:	Tuesday 11th June 
Arrival time:	13:00
Departure time:	17:00
Site notes:	<p>Entry to The House and Swiss Cottage is by allocated timeslot. These must be booked in advance. If you cannot see timeslots within this permit, please contact the Education Bookings Team.</p> <p>Please note that due to restricted space in certain areas, large groups will be asked to split into smaller groups of no more than 15.</p> <p>The courtesy bus may be only used by members of school parties with mobility issues plus a carer.</p> <p>Please use the public toilets in groups no larger than 6 at a time.</p> <p>If you have booked th Lunch Room or Education Room, please be aware that these are both on the 2nd floor and there is no lift access for anyone with mobility issues. Toilets are not available on this floor either</p>

RESOURCES BOOKED:

Visit timeslot:	Site Entry {4 Leaders & 33 Learners} 14:00 to 15:15 for Waiting on Hand and Foot {4 Leaders & 33 Learners} 15:15 to 16:45 for The House {4 Leaders & 33 Learners}
Booking notes:	<p>DISCOVERY VISITS: cancellations must be made in writing with no less than 2 weeks notice of the visit date or they will still be chargeable</p> <p>Photography during the Discovery Visit is permitted, but not filming.</p> <p>1x Waiting on Hand and Foot =£100</p> <p>Swiss Cottage is fully booked</p>

LEARNING GROUP DETAILS:

All learners under 18 must be escorted by the correct number of adults. For ages 4-6 (UK Year 2 and under) - 1:6, for ages 7-10 (UK Years 3 to 5) - 1:8 and for ages 11-18 (UK Year 6 and over) - 1:15. Please note that these ratios do not apply to adult learning groups, but there does need to be an appointed Group Leader.

You will be fully responsible for your group during your visit. Please warn your group of potential hazards and check with your local education authority about insurance and health & safety requirements.

Group leader: 

We look forward to welcoming you and your group to our site. For help with your learning and understanding of the site, please visit www.english-heritage.org.uk/education. In the event of emergency closure of the site, you will be notified as soon as possible by telephone. No compensation will be payable.



This Waiver Must Be Completed Before Entering the Park

First Name:

Surname:

Date of birth:

School:

If the participant named above is under 18 years of age then this waiver must be signed by the parent or legal guardian of that child. Please give your name (and sign below).

Parent/Legal Guardian.....

Terms & Conditions

- The participant wishes to participate in indoor trampoline activities including, but not limited to trampolining, trampoline park access, trampoline dodgeball and café access, (collectively hereinafter called "the Activity").
- The participant agrees that they will carry out the activity in accordance with the specific safety instructions that they will receive before undertaking the activity.
- The participant agrees to wear any safety equipment provided by islejump in accordance with the safety instructions and that they will follow the directives of islejump, its management and staff at all times.
- The participant confirms that they are in good physical condition and have no medical impairment that might prevent them from the intended use of islejump.
- The participant acknowledges that islejump did not give them medical advice relating to their physical condition and ability to use the facilities.
- The participant acknowledges that the Activity is potentially dangerous and that participating in the Activity they are exposing themselves to the possibility of personal injury.
- The participant hereby indemnifies islejump against all claims made by any other person against islejump in respect of any injury, loss of damage arising out of or in connection with the participant's failure to comply with the safety instructions and /or directions of islejump, its management or staff.

I confirm that all of my information is correct and I agree to the Terms & Conditions

(Signature required).....

Date..... (Please insert today's date)

I would like to receive Newsletter/Promotional Material **YES / NO** (please circle)

THIS WAIVER WILL BE UPLOADED TO OUR ELECTRONIC DATABASE